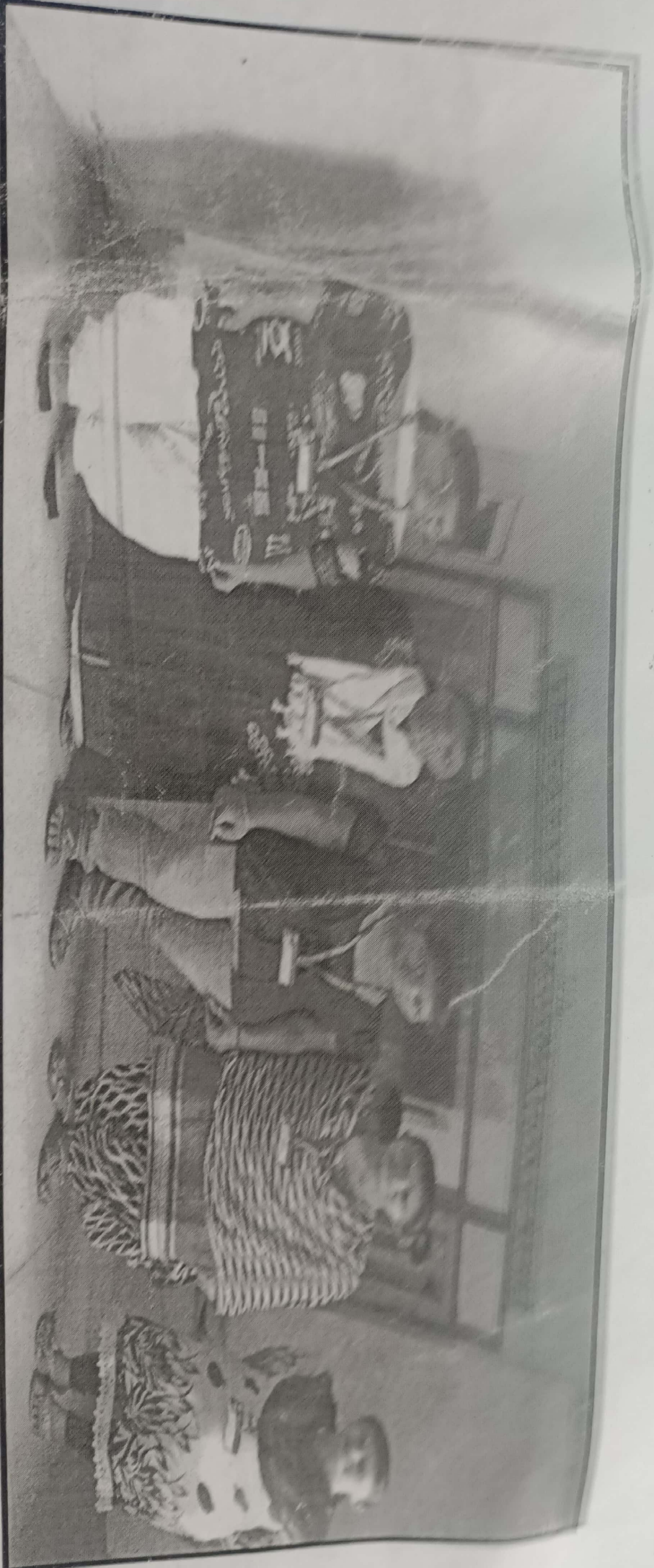


INFRASTRUCTURE

- The total area of library is 80'x50' square meters.
- It has 4 rooms of 60' each (12'x14' square meters).

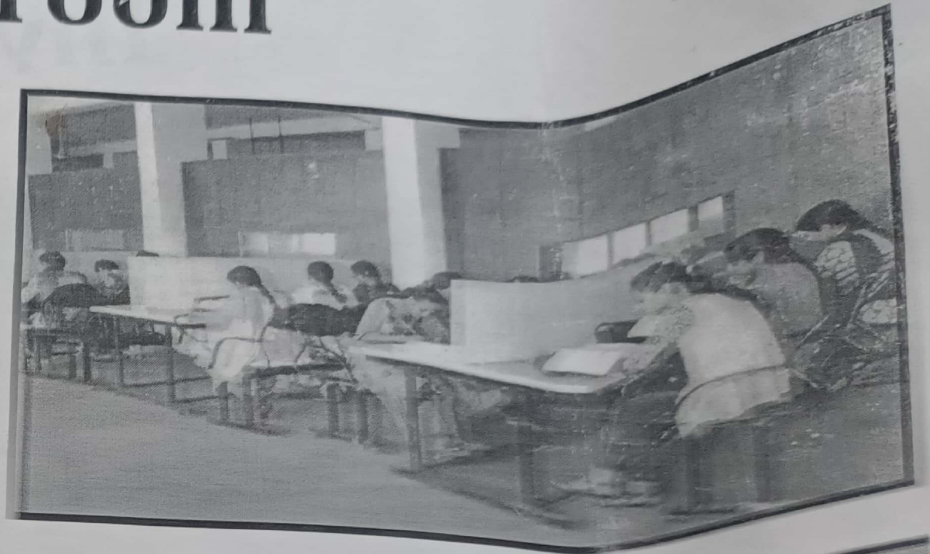


- All the books are stored in an open shelf system
- Ratio of books to students enrolled= **1:8**



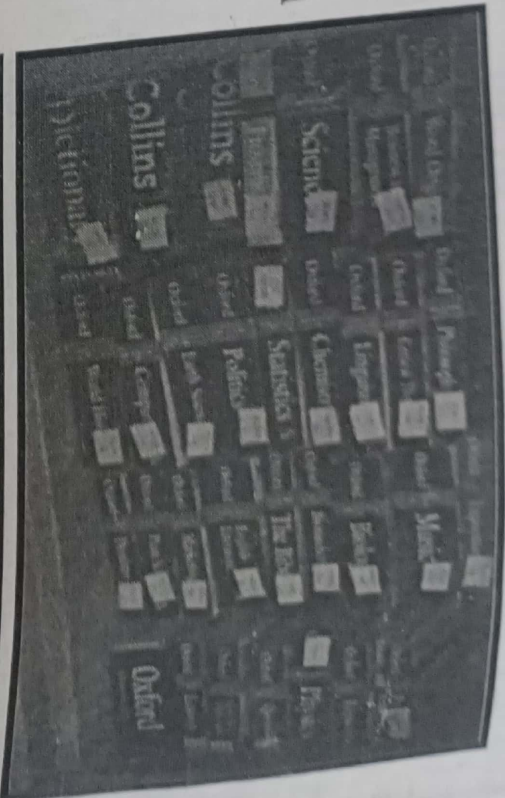
✓ Reading room

- The reading room is fully ventilated with proper lightening and uninterrupted electricity supply making a conducive atmosphere for readers
- Working Hours: from 9:00A.M to 4:00P.M. on all working days throughout the year
- We have an average of 150 **walk-ins** per day
- A separate study room is established for faculty members to consult journals and browse internet too.

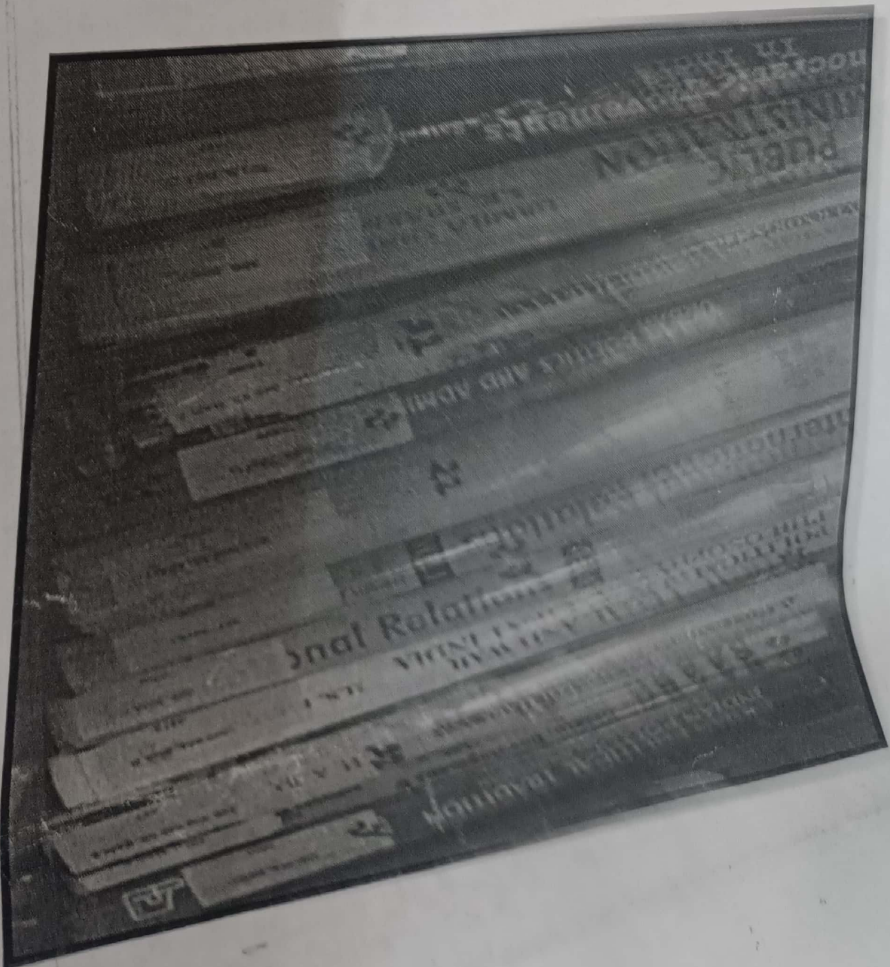


Inventory

- Text books
- Dictionaries
- Competitive examination preparation books
- Encyclopedias
- Atlas and Almanacs
- Gazetteer
- University calendar, Syllabus, college magazines
- Others including sports, recipe books
- Past year question papers

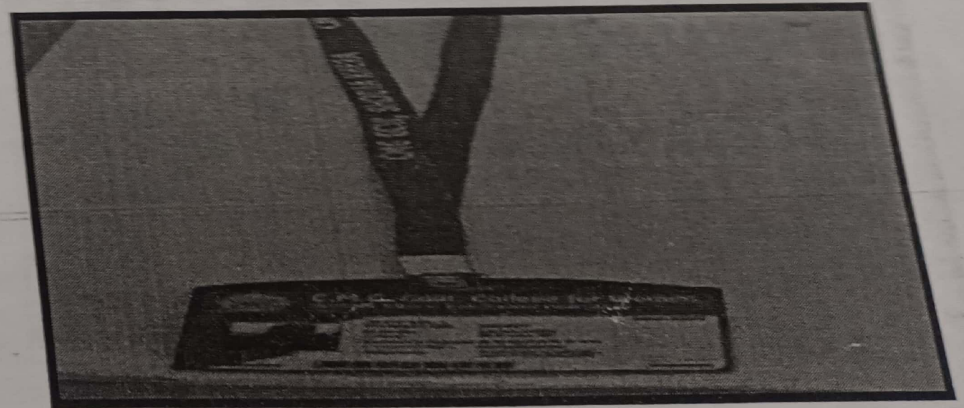
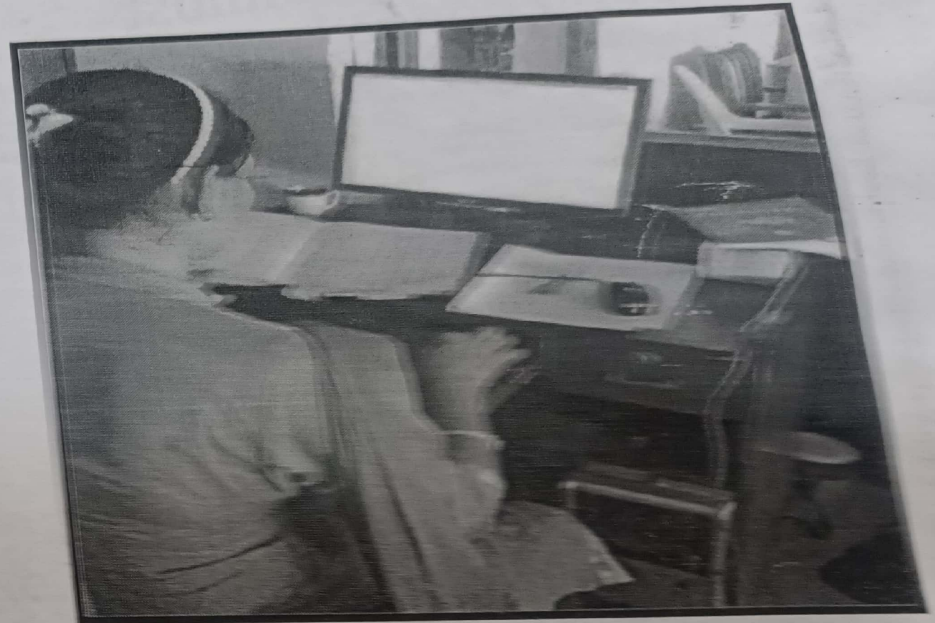


- **Automation:** almost 12780 books have been automated and the work is in progress
- **One printer and photocopy machine** available for students
- **Internet facility** available at 2mbps speed
- **OPAC facility** available to browse in library software, whether book is available or not



Facilities available

- **Identity cards:** all the id cards are computer generated through soul software
- **Issue-return:** on an average of 50 issue returns are done daily through computer
- A **best user award** is granted and is given some special benefits
- **3 computers** interconnected via soul software available for public access



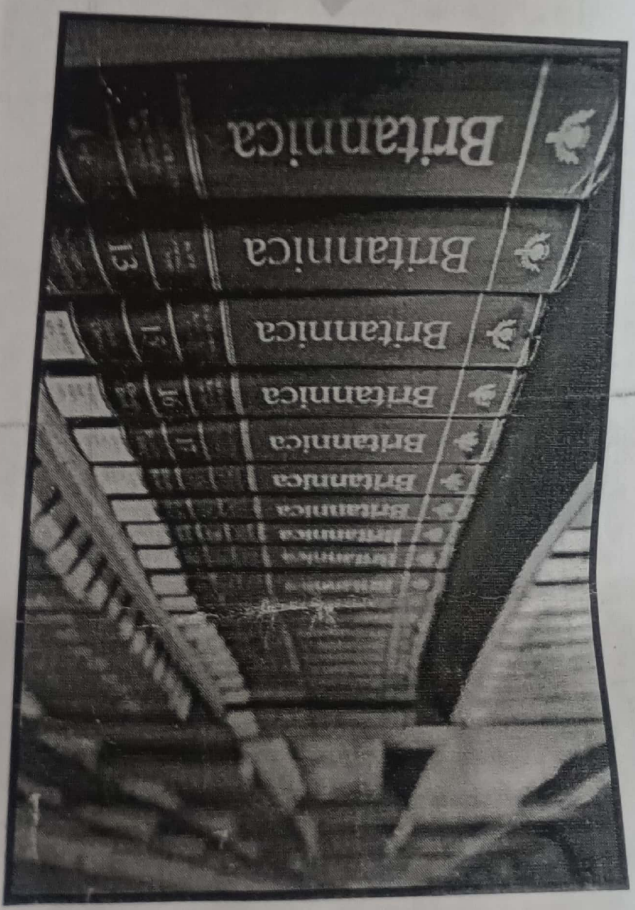
JOURNALS

- Economics and political weekly
- Sanskar chetna
- Hariprabha
- Saptasindhu
- Katha samay



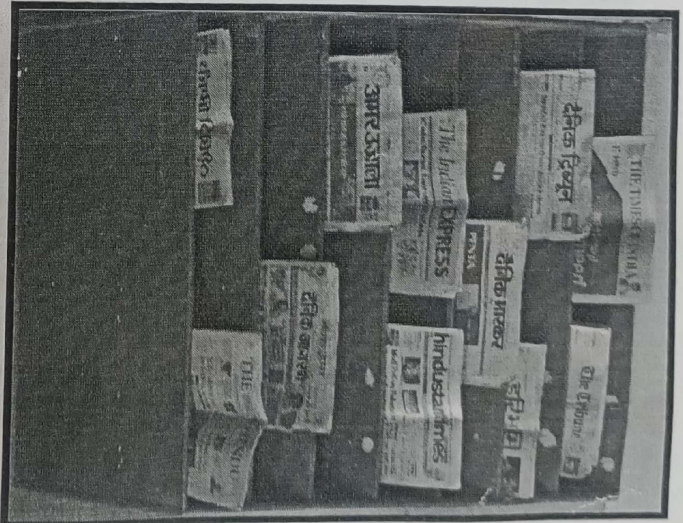
ONLINE FREE JOURNALS

- Open Journal of Political Science
- Journal of Management Britannica



NEWSPAPERS

- The Tribune
- Punjab Kesri
- Dainik Jagran
- Dainik Bhaskar
- Dainik Tribune
- Amar Ujala

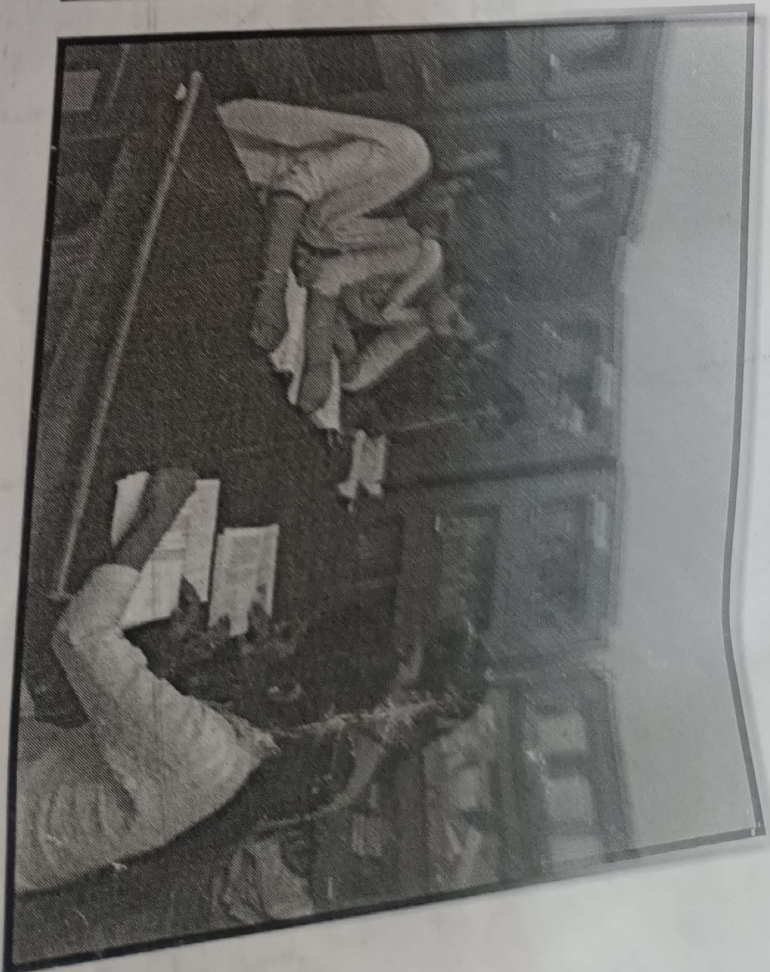
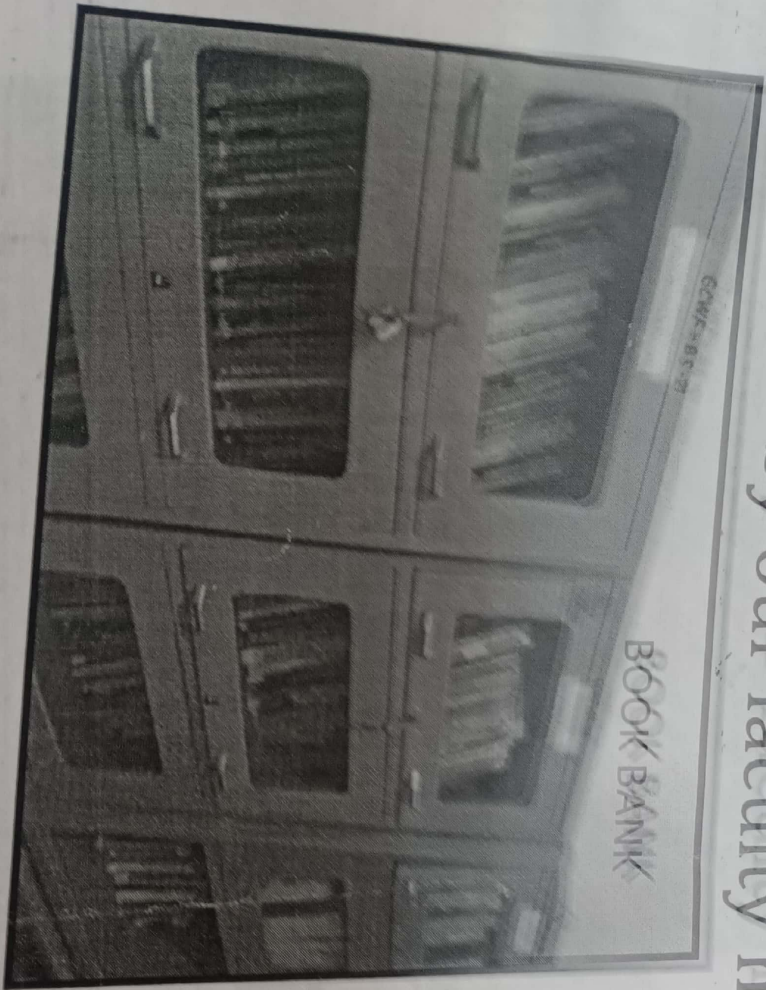


MAGAZINES

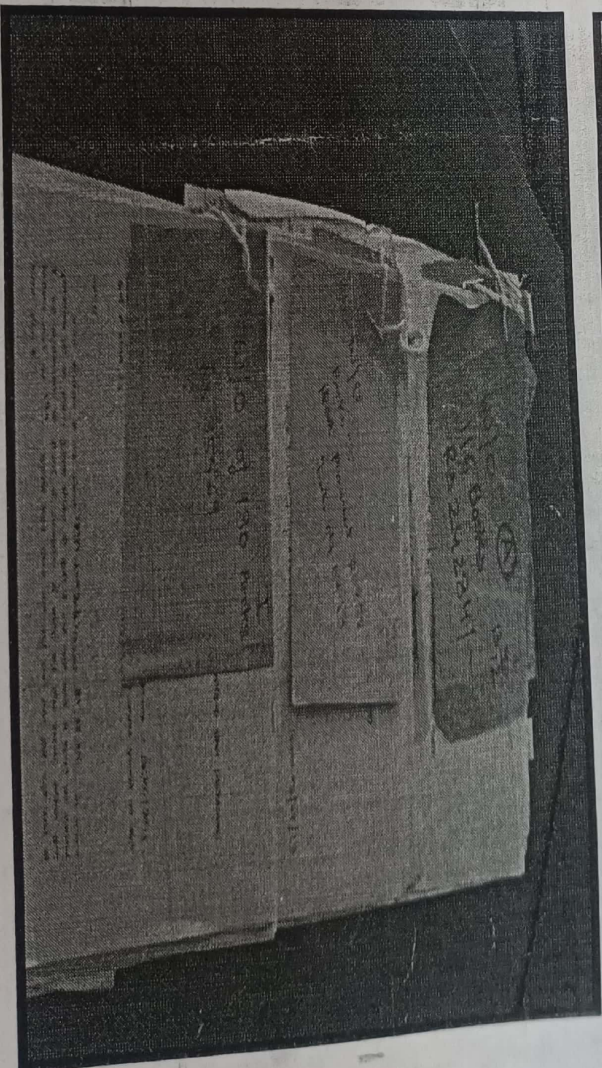
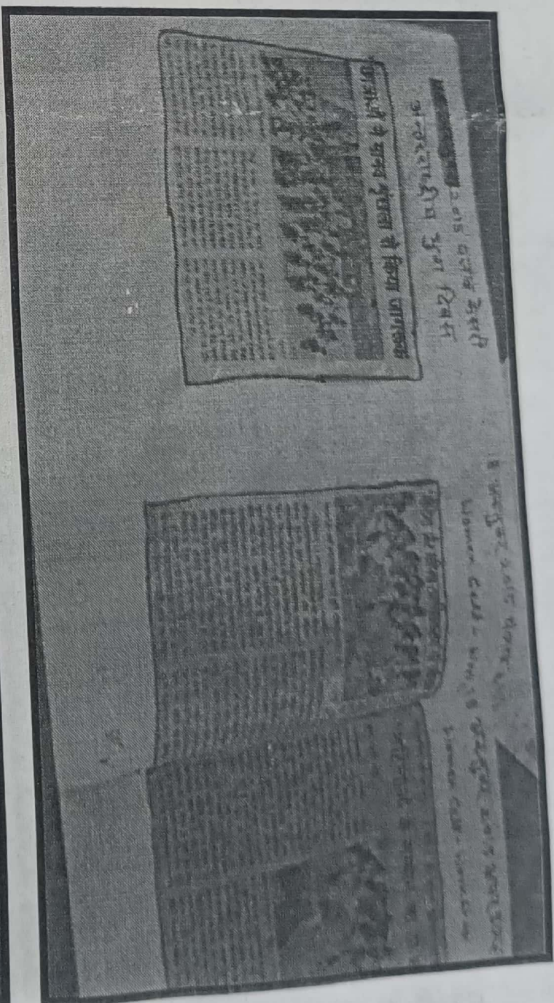
- Pratiyogita Darpan
- Employment News
- India Today
- GrehShobha
- Lakshya



- The new arrivals are displayed
- Also, a **Book bank** is made out of the books donated by our faculty members



- **Stock Verification** is done Yearly
- **Newspaper Clipping** of all the events are updated and stored
- **Write off:** about 301 books have been written off till now which is according to instructions given by Director General, Higher Education Office,



Infrastructure

Total Area

- Reading Hall 32'-2" X 69'
- Library Hall 30' X 50'
- Digital Section 9'-7' X 13'-2'
- Librarian room 11'-2' X 11'-10'

Reading room

- The reading room is fully ventilated with proper lightening.
- CCTV Camera is also installed in Library.
- Working Hours: From 9:00 am to 4:00 pm from Monday to Saturday.
- We have an average of 80 walk-ins per day.
- Digital section is established for all the students and faculty members.



Inventory

- Text Books
- Dictionaries
- Competitive Examination preparation books
- Encyclopedias
- University calendar, Syllabus, College Magazines
- Other including Sports, Recipe books
- Previous year Question Papers
- Braille Books, Yoga books
- Book Bank



Facilities available

- Almost books has been automated and the work is in progress.
- A Printer, Photocopy machine available
- Internet and OPAC facility is also available

